

D31.1 STATE OF THE ART PREPAREDNESS APPROACHES OF PT OPERATIONS

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1 Public Summary

This document identifies the range of management arrangements, security plans and procedures that together comprise the Preparedness Handbook. It identifies references to a collection of individual documents that can be considered by public transport operators (PTOs) in the development of their security arrangements. These are intended for any PTO regardless of the type or size of operation involved, organisation or ownership structure.

It contains references to the following topics:

- **Security plans.** Security plans for stations, maintenance facilities and office buildings;
- **Operational procedures.** Procedures for the security organisation, including risk management, areas of authority, interfaces, communication with internal and external entities, recruitment procedures, access management to facilities and systems, responses to changes in the threat level and more;
- **Operations procedures - immediate actions.** Procedures covering the initial response and immediate actions (IAs) to events and incidents, such as the detection of suspicious items, vehicles and persons; reporting procedures; and procedures relating to the security operation, for example – opening and closing stations, security searches, etc.

As a reference source this document provides PTOs with a means of establishing the principal procedures they will need to ensure effective security arrangements. Their specific arrangements will necessarily depend on:

- Their organisational structure and the individual roles and responsibilities of the different units/position holders;
- The roles and responsibilities of external organisations, such as the police and government security agencies.

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