

# D38.6 Development Of Emergency And Crisis Preparedness Training Programmes

Public Summary Only (PS)

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**Note:** this document reports only the Public Summary of a non-public document. The full document identification is noted here below for information.

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# 1. Public Summary

## 1.1. Emergency and crisis exercise planning guidance

This document provides the basis for the demonstration exercises undertaken in accordance with SECUR-ED D38.6 “Development of Emergency & Crisis Preparedness Training Programmes”. It also provides a generic approach that PTOs can use to organise their own exercises as part of their planning process for incident response and crisis management and associated training. The generic approach provides for all types and scale of exercises e.g. focused exercises involving a single transport system or full scale exercises involving the range of PTO and external responders potentially involved. Document SCR-WP38-T-MTR-115 (Emergency/Crisis Exercise Plan Template), provides an exercise plan template.

The detailed exercise and training arrangements applied by individual PTOs will necessarily depend on e.g.,

- Their organisational structure and the individual roles and responsibilities of the different functions/position holders;
- The training needs identified as necessary to ensure that the PTO response plans for incidents and crises are fit or purpose;
- The roles and responsibilities of external organisations who may be involved e.g. the police and fire service.

Exercises testing procedures, emergency plans and associated arrangements are an important training and validation means for PTOs of whatever type or scale of operations to ensure:

- Business objectives can be met;
- The capability/competence of PTO functions, groups, positions and individuals to carry out the duties allocated to them in routine and emergency situations;
- Incident response and crisis management plans are workable with adequate and available resources to respond to the various situations that may be involved;
- Effective interfaces with other organisations, especially when multiple agencies are involved e.g. in incident response;
- Legal responsibilities can be met;
- The potential impact on a PTO’s reputation is minimised when an incident or crisis occurs.

This document identifies considerations enabling a PTO to determine its strategy for undertaking exercises and allocating the resources necessary for this purpose. It also provides structured step-by-step guidance for a PTO to plan an exercise of any size or complexity. Evaluation of exercise outputs by the PTO can help ensure response arrangements are fit for purpose. It is however recognised that some PTOs may be experienced in planning exercises and may only need to use some parts of this guidance.

## 1.2. Emergency and crisis exercise plan template

This document identifies considerations enabling the preparation of a plan for a PTO exercise of whatever scale or type. It complements and draws on D38.6 Exercise Planning Guidance which identifies the importance of exercises testing procedures, emergency plans and associated arrangements also the necessary considerations for planning and managing exercises.

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